



## Volunteer GUIDELINES for Ulingan:

### New Volunteer Meeting and Briefing

*Note: Because we have limited space for our outreach activities and out of respect for the community, we try to limit the number of groups and/or volunteers on Saturdays. Please check our Calendar of Events on our website to check volunteering availability and RSVP first by sending an email to [volunteer@projectpearls.org](mailto:volunteer@projectpearls.org). If approved, you will then get the invitation via Facebook or in an email.*

- Meeting of new volunteers at the parking lot outside Manila Hotel is at 7:00 am
- Project PEARLS volunteers will be depart at 7:15 am promptly for Ulingan.
- Please be on time to be considerate of other volunteer's time.
- Briefing of all volunteers begins at 8:00 am by an assigned volunteer.

### VOLUNTEER DO's:

- Washing of hands and faces of kids before feeding
- Praying with the kids before feeding
- To deliver meals to children working and/or living in the charcoal factory.
- Extra food should be given to the most malnourished children
- Teach children to say "Thank you" or "Salamat po" after giving out their meals/drinks.
- All children should be encouraged to clean up after themselves. Mon and the Youth Team will be in charge of the overall clean up after feeding and Brain Booster Activities.
- Put trash in garbage bags; educate the kids too! We need to educate our children to take care of their environment and not contribute to the trash.
- Endorse any donations at the day care for proper and more efficient distribution; if you have any special gifts to some kids, please do it very discreetly to avoid jealousies.
- Be flexible to the tasks assigned; it may not be the same each Saturday. We expect and appreciate volunteers taking the initiatives to find something productive to do with the children.

**What to Expect:** Ulingan is located on an active dumpsite next to charcoal factories. We recommend you wear closed toe shoes or rubber boots in the rainy season. Bring a scarf or handkerchief and hand sanitizer.

### VOLUNTEER DON'TS:

- NO CASH handout should be given to any child or adult in Ulingan.
- No buying of treats (candies, bread, soda, water, etc.)
- In-kind Donations (clothes, toys, shoes, etc.) are to be given once a month only, which is the last Saturday of the month. Priority recipients are the most neglected and malnourished children and working children in Ulingan.
- Any expensive gift such as cellphone, expensive pairs of shoes are discouraged.
- Special gifts for scholars from sponsors should only be given after each grading period as a part of the reward system and on project PEARLS schedule.
- Any special trips for the children should be coordinated with the team. As much as possible, special trips should be scheduled together with the organization's planned trips. Preferably, children who are most neglected and/or working in Ulingan are the priorities.
- NO SMOKING around the kids.
- All children must be outside the day care during feeding and any donation distribution care; no exceptions, no favorites.
- As much as possible no use of styrofoam, non-reusable plastics.
- Please bring up any issues or conflicts that may negatively impact Project PEARLS as a team or as an organization to the founder, Melissa Villa directly versus posting on Facebook. [Melissa@projectpearls.org](mailto:Melissa@projectpearls.org)
- We discourage the use of banners

### PHOTOGRAPHING:

- It is okay to take pictures with the children and volunteers
- We strongly discourage you to take pictures for your own benefits (photo contest, photo exhibits, personal portfolio, posting in photography forums, blog, etc.)
- Our children are already living in sad situations and we don't want them to be exploited even more by uploading their pictures online for purpose other than to raise awareness. We also ask you NOT to take or post pictures of nude children.
- We have several core volunteers that are assigned as photographers to documents our activities in Ulingan. They will also take your pictures in action during your stay with us.
- Any photographs taken from our outreach events should be used to raise awareness about Project PEARLS mission.